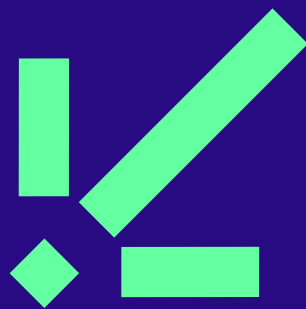
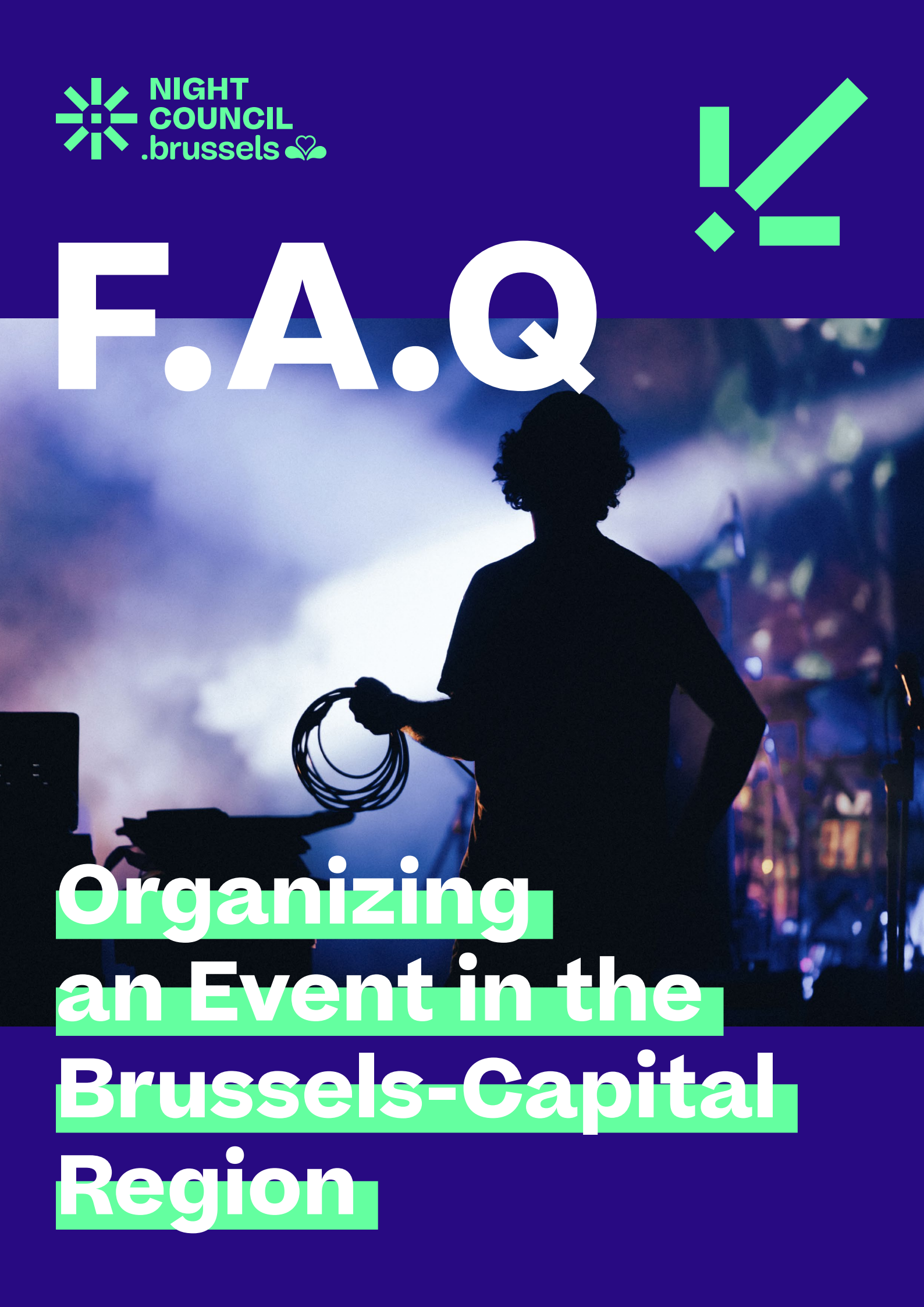




# F.A.Q



Organizing  
an Event in the  
Brussels-Capital  
Region



## **I'm looking for a venue to organize an event in Brussels. Who can help me?**

Brussels offers a wide range of spaces suited for organizing cultural, professional, or festive events, whether temporary or permanent. Here are some useful resources:

- [Spots Brussels](#)
- [Temporary Brussels - Carte des lieux](#)
- [Visit Brussels - Venue Finder](#)
- [Nightlife | Visit Brussels](#)



## **I would like advice or support in setting up my structure. Where can I find it?**

- [Hub.brussels](#) provides free information, advice, and support on all entrepreneurial questions.
- [VI.BE](#) offers tailored advice to artists and the music industry (in Dutch).
- [Le Conseil de la Musique](#) informs, advises, and promotes the music sector in the Wallonia-Brussels Federation (in French).



## **Which funding bodies can I contact to support my project in the Brussels-Capital Region?**

As visit.brussels is not a funding body, we recommend contacting the following institutions that may provide financial support:

- [Brussels-Capital Region](#) (“Image of Brussels” service)
- [COCOF](#) (French Community Commission)
- [FWB](#) (Wallonia-Brussels Federation – “Culture” or “Promotion de Bruxelles” services)
- [VGC](#) (Flemish Community Commission)
- [Flemish Government](#)
- Also contact the [culture department of the 19 Brussels municipalities](#), a key point of contact depending on the location of your project.

- [Sabam](#), via [Sabam for Culture](#), also supports projects, events, and federations through various grants.

*Tip: Depending on the specific nature of your project, you can also reach out to other relevant services (e.g. Equal Opportunities, Social Cohesion, etc.).*



### **I'm organizing an event in public space or in a Brussels park. Who should I contact for authorization? What are the rules?**

- [Each municipality](#) in the Brussels-Capital Region has its own authorization system for public space events. You must therefore contact the relevant municipal service (events department).
- Most green spaces are managed by [Brussels Environment](#). If you plan an event in a regional park, an [application](#) is required.

*Tip: Always take deadlines into account (apply at least 6 weeks before the event).*

**Required documents** depend on the type of event and are defined by each municipality when submitting the application.

### **Obligations**

- Municipal authorization ;
- Police authorization ;
- Implementation plan ;
- Authorization from Brussels Environment if the event takes place in a park ;
- Authorization from Brussels Mobility if the event impacts a regional road ;
- Compliance with ecological rules, amplified sound, respect for neighbors, mandatory security for certain events, SIAMU (fire department) approval, electricity, water, cleanliness, sanitary facilities, copyright fees, etc.



## What are the regulations regarding amplified sound?

Brussels Environment has developed a complete guide on regulations and managing amplified sound: [Guide du son](#), which includes all obligations.



## What risk-reduction measures should I plan for my event?

Organizing an event also means ensuring safety, risk reduction, and the prevention of sexist and discriminatory violence.

### Best practices:

- [Event Change](#): toolkit with advice on responding to sexist, racist, or LGBTQIA+-phobic violence.
- [Safe Ta Night](#): Brussels health & nightlife network with videos and resources for nightlife professionals. They offer a risk reduction training kit available free of charge upon request (in French).
- [Ikorganiseer.be](#): toolbox for young music event organizers (in Dutch).

### Training & on-site support:

- [Brussels by Night](#), [Plan Sacha](#), [Osmose](#): associations offering team training, awareness, and on-site support (Care Teams).
- [Modus Vivendi](#): offers on-site presence at events to reduce risks related to consumption.

### Awareness campaigns on preventing sexist and sexual violence:

- [Rien sans mon consentement](#) (City of Brussels): poster campaign on consent, respect, and personal boundaries.
- [Join the FAM](#) (Equal.brussels & Safe.brussels): awareness campaign to combat sexist harassment and sexual violence in public spaces by strengthening the role of bystanders.
- [Appel Alice](#): free, anonymous, and secure transfer service to the Sexual Assault Care Centre (CPVS).

*For a first contact and guidance based on your needs:*  
[info@nightcouncil.brussels](mailto:info@nightcouncil.brussels).



## How can I make my event more accessible for people with reduced mobility (PRM)?

[visit.brussels](#) has developed a practical guide for organizing events accessible to people with reduced mobility:

- [Handy Events Guide](#)



## How can I make my event more sustainable?

Several resources exist to help you organize a sustainable event and reduce its ecological impact:

- [Sustainable Event Organization](#) by Brussels Environment (in French and Dutch) ;
- [Sustainable Event Guide](#) developed by [visit.brussels](#) ;
- [EventChange](#) also provides resources, practical guides, and a directory of [sustainable suppliers](#).



## I'm organizing a public event. How can I promote it?

- [Agenda](#) by [visit.brussels](#) is the must-use event calendar of the capital, consulted by millions of visitors each year and relayed by many cultural media outlets (BRUZZ, BX1, La Libre, etc.) ;
- [Encode your cultural](#) or tourist event directly [here](#) or contact [partner.services@visit.brussels](mailto:partner.services@visit.brussels);
- For increased visibility and effective ticket management, take advantage of the [visit.brussels ticketing platform](#);
- For [international promotion](#), you can also contact [Wallonie Bruxelles Musiques](#).

Pour la promotion et diffusion à l'international, vous pouvez également contacter [Wallonie Bruxelles Musiques](#)



## I want to be represented by a federation. Who should I contact?

- [Brussels By Night](#): for nightlife operators (clubs, collectives, event organizers).
- [Federation Horeca](#): for restaurants, hotels, and cafés.
- [Court-Circuit](#): for live music venues, concert organizers, and festivals.
- [Event Confederation](#): for festivals and major events.